

**TOWN OF NEWFIELDS BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, FEBRUARY 2, 2016**

***Present: Selectmen: Michael Woodworth, Jamie Thompson and Chris Hutchins.  
Others include: Williams Family Representative (name unknown), Robinson Ellison,  
Cheryl Murray, Clay Mitchell, Ray Buxton, Jeff Buxton and Steve Henry.***

***Call to order at 7:07pm.***

The Selectmen reviewed and signed:

- Checks Pd 01/29/16: Accts. Pay. Manifest - \$6,611.45  
Payroll Manifest - \$9,237.12
- Checks Pd 02/02/16: Accts. Pay. Manifest - \$20,955.19
- Checks Pd 02/05/16: Accts. Pay. Manifest - \$9,243.49(Casella)  
Accts. Pay. Manifest - \$14,003.35  
Payroll Manifest - \$9,819.75

The Selectmen and Clay Mitchell met with Robinson Ellison of 13 Dixon Ave (grandson of Elaine Williams) and the Williams Family Representative to discuss the Notice of Violation/ Cease & Desist Order they received from the Town of Newfields dated January 19, 2016. The Representative noted that nothing was built, therefore no building permit was required for the tent and the concrete was poured in order to divert the rain run-off. The lack of communication was cited as the major problem and the Williams family would be willing to remove the concrete, in the spring, and replace it with black top, if this is a requirement of the Board. In order to make these changes, a time line needs to be agreed upon and established. Clay Mitchell noted that no building permit would be required for the tent since it is on the existing driveway and the concrete is to alleviate rain run-off. The Selectmen will have legal counsel draft an agreement. A follow-up meeting will be scheduled.

Clay Mitchell met with the Board to discuss Winkler Way. The Planning Board would like the Board of Selectmen to enforce the completion of the top coating and cistern on Winkler Way. Jamie made a motion to empower the Town to use whatever action that needs to be taken for the completion of the paving and cistern which were part of the original conditions of approval on Winkler Way, seconded by Chris. All were in favor and the motion passed.

Also, Clay discussed the “Home Fashions” signs on Rte. 85 with the Selectmen. The Planning Board would like the Board of Selectmen to authorize the removal of the “Home Fashions” signs. Clay will re-check with the State upon the sign removal.

Monaghan Way Signs – Brian is to order and post No Parking signs as soon as weather permits.

The Board reviewed the Abatement (210-11) for \$1.47. Jamie made a motion to approve the Abatement (210-11) for \$1.47, seconded by Chris. All were in favor and the motion passed.

The Selectmen approved the Dedications for this year’s Town Report for Edna Buxton and Doris Goerner.

The Board reviewed the amended Assessing Contract for Rod Wood. Chris made a motion to accept the amended contract, seconded by Michael. All were in favor and the motion passed.

The Selectmen reviewed the Expenditures for January.

Minutes of the December 1<sup>st</sup> meeting were read. Chris made a motion to accept the minutes as amended, seconded by Jamie. All were in favor and the motion passed.

Minutes of the December 8<sup>th</sup> meeting were read. Jamie made a motion to accept the minutes as written, seconded by Chris. All were in favor and the motion passed.

At 8:50 pm, Chris made a motion to adjourn the meeting. The motion was seconded by Jamie. The motion passed with all in favor.

Respectfully submitted,

Donna C. Newman